



Flight Operations Standards Directorate
Commercial Air Transport Section - Dangerous Goods Transport by Air
Handling Agent DGs Approval Application Form

Submit at least 30 days before the intended date of operations/DGs approval expiration date
 For approval initial issuance, application shall be valid for 90 calendar days starting from the date of application

Section A - Organization

1. Organization Details.

a	Company Details		
(1)	Registered name		
(2)	Trading name if different		
(3)	Mailing address		
(4)	Telephone		
(5)	Fax		
(6)	E-mail		
b	Principal Place of Business		
(1)	Mailing address		
(2)	Telephone		
(3)	Fax		
(4)	E-mail		
c	Proposed Operations	• Handling Agent	
d	Application For	<input type="checkbox"/> DGs Approval Issuance	<input type="checkbox"/> DGs Approval Renewal
e	Proposed Start Date / DGs Approval Expiration Date		
f	Handling Agent Dangerous Goods Point of Contact (DGPOC)		
	Name	Phone No.	E-Mail

2. Management and Operational Staff Details.

No	Title	Name
a	General manager	
b	*Operational Staff. At least 4 operational staff with dangerous goods training on category 6	
(1)	TI CAT 6	
(2)	TI CAT 6	
(3)	TI CAT 6	
(4)	TI CAT 6	

*The number of the handling agent operational staff depends on the organization size and scale of operations. Handling agent shall have at least 4 operational staff with dangerous goods training on category 6 to fulfil the operational requirements of the ground handling agent' staff accepting dangerous goods, ground handling agent staff accepting cargo or mail (other than dangerous goods), ground handling agent staff involved in the handling, storage and loading of cargo, mail and baggage, passenger handling staff, load master and load planner.

3. *Handling Agent Facility Details.

a	Administrative Office Details	
(1)	Number	
(2)	Size	
(3)	Location	



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b	Warehouse Details
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(1)	Number	
(2)	Size	
(3)	Location	

*The size of the handling agent facilities depends on the organization size and scale of operations. Handling agent shall have at least administrative office and warehouse.

4. Handling Agent DGs Approval Application Attachments.

DGs Approval Issuance Application Attachments:

a	Handling agent DGs approval application form - This form
b	Handling agent dangerous goods transport by air approval issuance process form
c	Handling agent dangerous goods manual describing the entire handling agent part of the dangerous goods transport by air operations
d	Handling agent dangerous goods transport by air training programs
e	High consequence dangerous goods security plan
f	Dangerous goods acceptance checklist
g	Current edition of ICAO Technical Instructions/IATA Dangerous Goods Regulation
h	Dangerous goods raining sub-contract name - if applicable

DGs Approval Issuance Application Attachments:

a	Handling agent DGs approval application form - This form
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5. Airport General Manager Declaration.

I hereby apply for handling agent dangerous goods transport by air approval issuance approval renewal in accordance with JCAR OPS 1, and declare that the information above is true, correct and completed

Name	Signature	Date

Section B - For CARC Use only

<ul style="list-style-type: none"> • Date received by flight operations standards directorate 	
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